

Elm School PTO Meeting Minutes

Date and Time: October 20, 2015 from 2-3 p.m.

Attendees: Jen Donnan, Erin Doppke, Christina Coate, Jen Lobraco, Meeta Patel, Gopi Ahuja, Dawn Woods, Jill Berry, Jacqui Parrillo

Location: Elm School

- 1. Call to Order by Trista Negele (President Elect)**
- 2. President/President Elect Report-Trista Negele**
 - PTO President's Meeting
 - a. District Attorney came to discuss liability and insurance for all off site activities-fundraising. Tax ID number and tax exempt letter should be removed from PTO website. Bylaws consistent with district policies.
 - b. Qwest came and presented on food service. Monica Guttman was there. Option is to have Qwest to bring in hot or cold lunch for purchase by student. They can cater after school events as well.
- 3. VP Ways and Means-Dawn Wood and Erin Doppke**
 - a. Boosterthon t-shirts to be passed out to all students. Sponsors covered cost of t-shirt and exceeded by \$2000.
 - b. Boosterthon 10/22/15-kindergarten at 10 am. Remainder of school starting at 130-230.
 - c. Boosterthon 240 students registered out of 315. 185 students pledged. 21082.59. Flat rate to Boosterthon for fees is \$9000. So we will make more this year. Plan on sending out email to parents to remind them to donate as more money coming to PTO.
 - d. Corporate matching can be entered now and be credited to student meter.
 - e. Rummage Sale with profit of \$4800. Remainder of items donated to Good Will.
 - f. Parent's Night Out not as well attended. Profit of \$700.
 - g. Box Top will be done over Thanksgiving
- 4. VP Room Parents-Gopi Ahuja**
 - a. Nothing to report regarding room parents
 - b. Big gymnastics wanting to do pizza fun night, career day to discuss gymnastics, field day-Jeana to share with PE teachers
- 5. SELAS-Jeana Considine gave Alissa Messana's report**
 - a. School Improvement Goal is conflict resolution-solving problems. Jeana went into second grade to go over solutions-talk it out, walk away, never use violence. Alisa and Julie will do recess times.
- 6. VP Tech-Erin Doppke**
 - a. Been in contact with Elm tech rep re digital learning initiative
 - b. Art class and classrooms have I Pads on cart

- c. Smart Board-Music class in need of Smart Board but cost high. Cost is about \$4000.

7. Treasurer-Jen Donnan

- a. Financials updated. PayPal payments came in. PTO Membership down. 2014-2015-\$4041 and 2015-2016 \$2692-paypal fees removed
- b. Plan to send reminder to parents. Confirm with Cathy. Send home flyer with students in Friday folder.
- c. Donations way down this year-2014-15 \$3210 and 2015-16 \$363.59-paypal fees removed
- d. Teacher's requests coming in for \$200 reimbursement for classroom materials

8. Restaurant Fundraising-Kristin Kentra

- a. Giordano's 15% on 10/29 with flyer
- b. Flying High 11/23 all day

9. Secretary-Meeta Patel and Jen McCarthy

- a. Minutes Approved from last meeting September.
- b. List them as notes until approved at next meeting.

10. Principal's Report-Jean Considine

- a. Parent Teacher Conference Registration Online for first time. Teacher's reaching out to remaining parents
- b. Elm School is a Title I School and we benefit from fee waivers for students in need. Can use that for tutoring for students in academic need.
- c. Halloween Parties next Friday, October 30th. Parade across stage. Kindergarten will be third in order on stage.
- d. Danielle Brauweiler will be at Oak School MRC and filling in for the current MRC. Maureen Micks, Pat Trudick, Karen Johnson will be filling in for Danielle.

11. MRC Director-Jill Berry

- a. Author visit by Suzanne Slade went very well.
- b. Book Fair in November during Thanksgiving.

12. Committee Reports

- a. Spirit Wear items ordered and distributed. Will be doing Holiday item order. No inventory left. Fee waived kids received items. Spirit Wear to custodians as well.
- b. Angel Care-Winter Coat and Glove Drive with details to follow.

13. Insurance and Liability-Jeana Considine

- a. Dr. White would like volunteers to move forward with Destination Imagination. ID check will be done at District office. Fingerprint check if activities at home. District will pay for fingerprint check and needs to be done before activities at home. General liability insurance covers.

14. Destination Imagination-Meeta Patel

- a. Motion Approved to provide \$150/per DI team up to 10 teams.

15. Meeting adjourned at 233 pm by Trista Negele.