

PTO Tipping Policies

The PTO is a not-for-profit charity and as such guidelines have been outlined for tip reimbursement to ensure consistency.

When contracts are in place for the food or services provided, tips should be negotiated as part of the contracts if possible.

Specific Guidelines:

- Special lunch delivery - \$20 (we typically order around 210 lunches)
- Entertainers – Tip not to exceed 15% of the contract price (take into consideration cost of physical products/supplies). We should tip on the service portion only.
- Delivery of food for events such as family fun night pizzas, great book pizza parties, etc.
 - Tips should be around \$2-3 for 1 pizza and adjusted upward for multiple pizzas at 10%.
 - Tips should not exceed \$10 per delivery.